

2018 Jasper Strassenfest

BOOTH PACKET

Welcome!

Registration for the 2018 Jasper Strassenfest is now available online.

1. Visit <http://www.jasperstrassenfest.org/>.
2. Once on the homepage, click on the tab that says "Booths".
3. Scroll down to "2018 Booth Registration" and click the link.
4. You will now fill in all of the questions. When finished hit "Submit".
Your information will then be submitted to me!

But don't forget to mail or drop off your non-refundable Booth Entry Fee in the amount of \$25.00 made payable to Jasper Strassenfest, Inc. **Payment is due by Friday, April 13th.**

OR

the non-refundable Table Space Entry Fee in the amount of \$10.00 made payable to Jasper Strassenfest, Inc. **Payment is due by Friday, April 12th**

On the form, you answered questions about items you plan to sell, booth dimensions, and electricity needed. If you ever need to change this information, please let me know ASAP.

You will have also answered questions agreeing to comply with the Jasper Strassenfest Rules and Regulations, and the option to be open for Lunch on Friday August 3, 2018.

- Information regarding the Rules and Regulations, and Lunch follow in this packet.

When turning in your non-refundable entry fee, please also return the waiver for the City of Jasper, stating that you will not dump anything down our storm drains, and that if any dumping is linked back to your booth, appropriate citations or fees will be assessed. Please sign and return, when you send in your Entry Fee check.

The remaining information is all for you to have, use, share and better educate yourself and your workers!

Remember! Online Registration, Entry Fee and City of Jasper Waiver due by Friday, April 13th!

Return To: Jasper Strassenfest Committee
P.O. Box 307
Jasper, IN 47547-0307

A Financial Report Form will be available online on Monday, August 6, 2018 .

This will take the place of the paper/pencil Financial Report.

The Jasper Strassenfest takes 15% of the Gross Total.

Questions? Contact Corie Schwartz @ 812-630-8791 or cleckerle@gmail.com

2018 Jasper Strassenfest
BOOTH COMPLIANCE CHECK LIST

For your Booth's use only!

Booth: _____ **Date:** _____

- _____ 1. **Entry Fee Paid, and ALL Registration done on time!**
- _____ 2. **Booth Set-Up Complete on Time - and not Before**
- _____ 3. **Booth Design in Compliance (with German Theme)**
Frame: Red, Counters: Yellow, Signs : Black/Yellow, Tarp: Yellow
- _____ 4. **Trash Can – 33 Gallon Size**
- _____ 5. **Posting of the Following:** - Rules and Regulations
- No Smoking Sign
- No Dumping Sign
- _____ 6. **No Soliciting through the Crowd**
- _____ 7. **Fire Extinguisher (ABC)** Deep Fryers must have B/C 40 rating.
- _____ 8. **Light Guards on all Lights**
- _____ 9. **First Aid Kit**
- _____ 10. **Gas Tank Secured (or any pressurized tank)**
*And 10' from cooking surfaces
- _____ 11. **Menu/Sale items the same as what were submitted**
- _____ 12. **Adult Supervision in Booth at ALL Times**

Non-Compliance Warning:

Fine/Actions Taken:

Notations (including from Fire Marshal):

ALL BOOTHS:

-No Smoking Signs

Must be in Booth

-Smoking is NOT

permitted in any Booth



Please Post this Sign, or something similar.

2018 Jasper Strassenfest
OPEN for FRIDAY LUNCH

The Jasper Strassenfest Committee will have
Food Booths open on Friday August 3, 2018
starting at 11 am for Lunch.

You would not need to serve your full menu at this time, and your
participation is completely *optional*.

Not only will you get traffic of local patrons craving your specific
food item, but also out of town “Strassenfest goers” would be able
to enjoy eating at the Fest earlier than usual.

THIS HAS BEEN A HUGE SUCCESS THE PAST YEARS!

**Please indicate if you will be open for Lunch, or Not -
on the online booth registration.**

Lunch time serving on Friday, August 4, will start at 11:00 am.
Traffic usually slows between 1:00 - 2:00 pm.

We will include your earlier booth opening time
in ALL publications.

*You may always decide at a later date to open for lunch,
but no guarantee it will be published,
if not decided by May 1, 2018.*

GENERAL STRASSENFEST INFORMATION

Please read and follow all Strassenfest Rules and Regulations.

Booth set-up begins at **5:30pm** on **Wednesday** -

This is to respect merchants and other businesses.

Signs posted will say No Parking after 5. Set up will not begin until 5:30 - to give those patrons a window to leave.

Booths must be completely set up by 9:00 am on Thursday-
in order to be ready for Fire Marshal Inspection.

- A copy of the Rules and Regulations is to be posted in each booth.
- A No Smoking sign and City of Jasper Illegal Dumping sign must also be visible in booth.

German American Bank Drive-In Window will be open for making change from 6:30 pm to 8:00 pm on Thursday and Friday evenings only.

Try to organize your evening so you can utilize this great service provided by German American for our booths.

The Strassenfest Committee requests No Alcohol in view in the booths.

THANKS TO ALL OF YOU FOR THE TIME YOU PUT INTO MAKING THE STRASSENFEST A VERY SUCCESSFUL EVENT FOR JASPER. YOUR TIME, COMMITMENT, AND DEDICATION ARE *VERY MUCH APPRECIATED!!*

Corie Schwartz, Booth Coordinator

812-630-8791

Mike Ackerman, Strassenfest Chairman

And the entire Strassenfest Committee

2018 Jasper Strassenfest Committee Members

Position	Name
2018 Chairman	Mike Ackerman mike@ackoil.com 812-630-8756
Booth Coordinator	Corie Schwartz cleckerle@gmail.com 812-630-8791
Chamber Executive Director	Nancy Eckerle chamber@jasperin.org 812-482-6866
Chamber Secretary	Janet Beckman janetb@jasperin.org
Deutscherverein Representative	Steve Schmitt saschmitt59@gmail.com
Entertainment Coordinator	Heath Kluemper heathck@gmail.com
Event Coordinator	Nick Hoffman nhoffman@hoffmanofficesupply.com
Strassenfest Pageant Coordinators	Becky Hickman becky.hickman@germanamerican.com Darla Blazey dsblazey@gmail.com Sheila Beck skbeck1964@gmail.com
Media Relations	Bob Bleemel bbleemel@witzamfm.com
Sponsorship	Pat Norris patricknorris10@gmail.com
Social Media Content	Shelby Hettinger hettingershelby@gmail.com
Web Relations	Ben Potter btechnomage@gmail.com
Logistics	Russell Jaent

Notice to all Strassenfest Booths

MUST BE VISIBLY POSTED IN BOOTH FOR ALL WORKERS TO SEE!

The Jasper Stormwater Department would like to inform you that our storm sewers are for rain water only. Do not dump anything into or near a storm drain. This would be a violation of the City of Jasper's ordinances. Any dumping will result in fines pursuant to Jasper Municipal Code.



Do not remove inlet filters



Do not remove manhole covers

Please reference www.jasperstrassenfest.org for all Strassenfest booth rules and regulations.

To report a polluter please contact:

Chad Mundy

Stormwater Coordinator

stormwater@jasperindiana.gov

Office 812-482-4255

Cell 812-639-1197



Only Rain Down the Storm Drain!

Helpful Suggestions from the Dubois County Health Department

Dubois County Health Department
1187 S. Saint Charles St.
Jasper, IN 47546



Public Health
Prevent. Promote. Protect.

Phone: 812-481-7050
Fax: 812-481-7069
dchealth@duboiscountyin.org

Important Information

Please observe the following guidelines to help ensure the safety of the food served.

- 1. Wash hands frequently and between jobs. Wash hands before putting on gloves.**
- 2. Food workers should NOT handle money.**
- 3. Use a sanitizing solution for dishwashing, on food contact surfaces, dining tables or serving trays. 2 teaspoon bleach per gallon of water.**
- 4. All wiping cloths are to be stored in a sanitizing solution. Change sanitizer every two hours or when food particles are present in solution.**
- 5. Use a 3-stage dishwashing process. First use soapy water, second use plain water, and third use bleach solution for sanitizing. Use chlorine test strips. Change water when they become cold or dirty. Air dry all dishes and utensils.**
- 6. There should be NO bare hand contact with ready-to-eat food.**
- 7. All food or food containers must be stored off the ground.**
- 8. Cool foods rapidly in an ice bath. 6 hours to get temperature to 41°.**
- 9. Keep hot foods hot (135°) and cold foods cold (41°).**
- 10. Is it done? Chicken-165°; Beef-155°; Pork-155°; Fish-145°.**
- 11. Always store ready-to-eat foods separate from raw foods. Always separate chicken from both raw and ready-to-eat foods.**
- 12. Reheat all foods to 165°.**
- 13. Do not cross contaminate. Use clean, sanitized utensils for each job. Always clean and sanitize food contact surfaces.**
- 14. All foods served shall be purchased from a reputable supplier. No homemade products.**

The Dubois County Health Department is committed to prevention efforts that promote and protect our communities health by serving with dedication, respect, and responsibility.

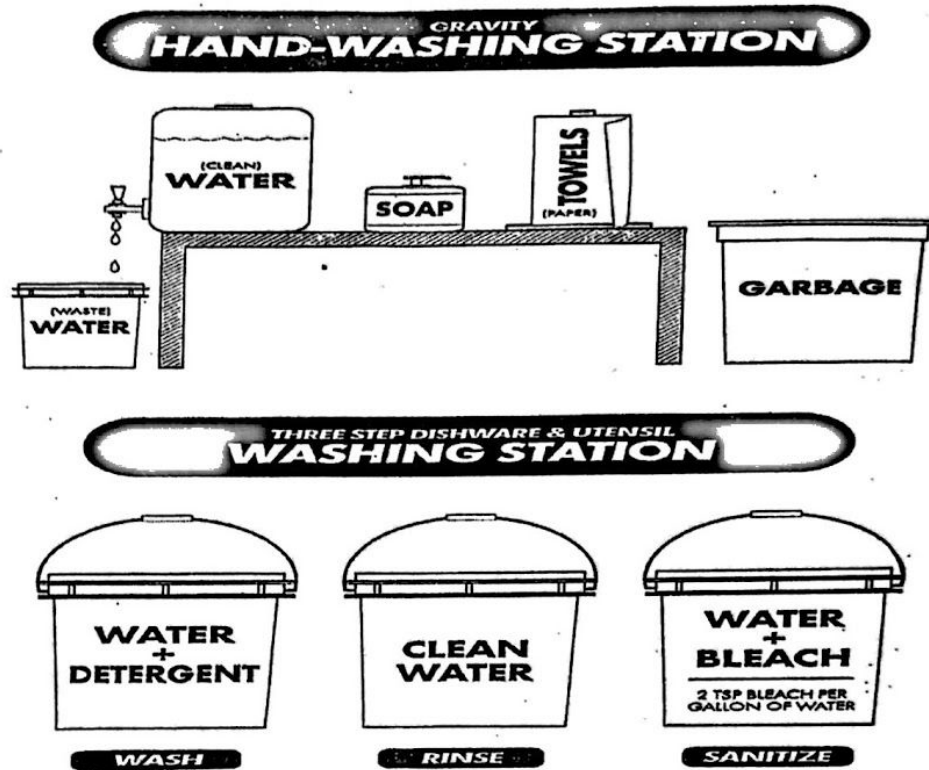
Helpful *Suggestions* from the Dubois County Health Department 2016

Dubois County Health Department
1187 S. Saint Charles St.
Jasper, IN 47546



Phone: 812-481-7050
Fax: 812-481-7069
dchealth@duboiscountyin.org

Public Health
Prevent. Promote. Protect.



Hand wash sink MUST:

1. Have everything pictured.
2. Have spigot faucet. (not push button)
3. Have 100° water.
4. Have proper disposal. (not down storm drain)

3-Compartment sink MUST:

1. Have everything pictured.
2. Have 100° water.
3. Have proper disposal. (not down storm drain)
4. Have safe area to air dry.

The Dubois County Health Department is committed to prevention efforts that promote and protect our communities health by serving with dedication, respect, and responsibility.

JASPER STRASSENFEST RULES AND REGULATIONS

PLEASE POST THESE!

1. **Dates:** August 2,3,4 and 5, 2017

2. **Hours:** Thursday: 5pm – 11 pm

Friday: 11am Lunch (optional start beginning in 2013); 5pm – 11 pm

Saturday: 11 am – 11 pm

Sunday: 12 noon – 3 pm (optional for booths beginning in 2003)

3. **Set Up and Tear Down Times:** Set Up Time will **START** on Wednesday at 5:30 pm until Thursday at 9:00 am in order for your booth to pass Fire Marshal Inspection and be ready to open at 5:00 pm Thursday. Tear Down may begin after 3:00 pm Sunday (and not before) and **MUST** be completed by Sunday evening. All booths must be prepared to operate the hours stated above in section 2. Booths may choose not to open at all on Sunday, but TEAR DOWN may not begin prior to 3:00pm on Sunday (due to the Parade). Please advise ALL members of your organization of these Set Up and Tear Down times.

Adhere to all Times!!

4. **Use of the Strassenfest Logo and Lettering:** Prior approval from Committee must be given.

5. **Distribution of Receipts:** In order for the Strassenfest to provide top notch entertainment, publicity, electricity, insurance, etc... an income is necessary. This year each booth will return 15% of its GROSS receipts to the Committee. A \$25.00 **NON-REFUNDABLE ENTRY FEE FOR EACH BOOTH IS REQUIRED BY APRIL 13TH. THIS ENTRY FEE IS IN ADDITION TO THE 15%. A \$10.00 Entry Fee is required for Table Display Entrants. All Booths and/or Table Entrants are Not For Profit agencies. All monies due to the Strassenfest Committee must be paid by the 14th day in September, or a monthly service charge, decided by the Strassenfest Committee, will be billed to any organization not meeting this deadline.**

6. **Make all checks payable to:** Jasper Strassenfest Inc., PO Box 307, Jasper, IN 47547-0307

7. **Booth Design:** All booths must be constructed using the designs supplied by the Committee, which is available upon request.

Colors are as follows: Frame – red, Counters – yellow, Signs – Black/Yellow, Top of Booth Tarp - Yellow.

8. **Electricity:** Electricity up to booth will be provided by the Committee. Each booth must be pre-wired with a 220/110V fused circuit breaker panel that will service your own electrical needs. If you require lights only, a 110V fuse will suffice. Any additional electrical requests or requirements are at your own expense. It is required to have light guards for overhanging bulbs – each bulb must have its own protective guard.

9. **Rubbish and Trash Removal:** All booths will be responsible for the removal of trash and rubbish from and around their booth each night. Each booth is required to have one 33 gallon trash can – liners will be supplied by the Strassenfest Committee. Food Booths must use cardboard or other materials on the ground to eliminate grease problems.

There is to be No Dumping down ANY City of Jasper drains. Fines from the City will ensue.

**Information from City of Jasper is provided. *City of Jasper will also provide Cardboard Recycling*

10. **Structural Work:** Must meet the approval of the Strassenfest Committee.

11. **Insurance:** If insurance against loss of any nature is desired, it must be obtained and carried by the exhibitor. The Strassenfest Committee's insurance policy DOES NOT cover your organization or booth.

12. No “Silly String” and/or other vandalizing/foul smelling/nuisance causing products may be sold or given away as prizes. No live animals may be sold/given away as prizes.
13. **No Soliciting** or selling through the crowds, without prior Committee approval.
14. **Fire Extinguisher:** ALL BOOTHS are REQUIRED to have a fire extinguisher (must be a 2A 10BC). Deep Frying booths must ALSO have a 40 rated BC, for possible cooking or electrical fires (total of 2 extinguishers for these booths). All extinguishers MUST BE MOUNTED – not on ground and have a properly dated inspection label. Propane (and any pressurized) tanks, must be secured and placed outside of booth and 10 ft from all cooking surfaces. The Committee AND Jasper Fire Chief AND Indiana State Fire Marshall will be checking each booth to make sure you are in compliance. Any booths found not in compliance will be notified and not able to open until problems are fixed and reinspected.
15. A Copy of the Rules and Regulations is to be posted in each Booth. This will be checked.
16. Booth and/or Table Entries must be non-profit organizations that serve Jasper or Dubois County.
17. **Duplication:** As of the 1990 Strassenfest, all items sold by new booths and additions to existing booths are subject to Committee approval and discretion. Duplication of items sold is not allowed.
18. **Adult Supervision:** An adult must be present in all booths during operating hours.
19. **Smoking:** Smoking is NOT allowed in booths. No Smoking signs **must** also be posted.
20. **Exit Signs:** In the beer garden, exit signs must be illuminated.
21. **Fire Restraint Tarps:** All cooking booths must have a fire restraint tarp. The identification label must be attached to the tarp and visible for inspection. Cardboard is NOT permitted in the ceiling of the booth. Cardboard may be only used for ground cover – and removed when grease-filled.
22. **First Aid Kit:** There must be a standard First Aid kit in each booth and readily available.
23. **Non Compliance:** Any booth not complying with the above Rules and Regulations can result in a monetary fine, expulsion from this and/or future Strassenfest’s, and/or any other disciplinary action agreed upon by the Committee.
24. **Lost Children:** In the case a child becomes lost from their guardians - please escort the child to the Information Booth. Subsequently, if a guardian is looking for their child, please direct them to the Information Booth. This is the established protocol.
25. All matters NOT covered in these Rules and Regulations, are subject to the decision and discretion of the Jasper Strassenfest Committee.
26. **Phone Numbers of Interest:**

Person	Title	Phone Number
Corie Schwartz	Strassenfest Booths	812-630-8791
Mike Ackerman	Strassenfest Chairman	812-630-8756
Kenny Hochgesang	City of Jasper Fire Chief	812-639-0200
Chad Mundy	City of Jasper Stormwater	812-639-1197

And in ANY Emergency Situation, always call 911!!